

**Minutes of the CGLMC Ltd Full Meeting Held in the Boardroom, Links House on Tuesday  
10<sup>th</sup> September 2024**

**Present:** C Yule (Chairman), I Frier, L Gordon, E Kelly, A McColgan, R Wardlaw, D Cheape, K Daly, S Duncan, P Goudie, A McArtney, C McNicoll

**In Attendance:** M Wells (Chief Executive), A Simpson (Deputy Chief Executive), C Boath (Head of Sustainability)

The meeting began at 1730 hours.

**1. Apologies**

D Cavellini

**2. Any Additional Agenda Items**

The Chief Executive asked for two additional items to be added to the agenda. One regarding club priorities (that a trustee had asked to be discussed) and one to review correspondence received from the Station Masters Golf Club.

The Chairman stated that he could cover these items at the end of the CE Report.

**3. Declaration of Interest**

None.

**4. Health & Safety Verbal Update**

Craig Boath, Head of Sustainability provided the trustees with an update on Health & Safety. He explained that although the H&S is very good at CGL, there is always room for improvement and currently he was working on a project to assemble all the policies, procedures and risk assessments in a more streamlined system. The Chief Executive explained that systems such as Loggit and SafeSmart were utilised, and the H&S culture within the business was well established and co-ordinated in-house as much as possible to ensure a high degree of accountability. He added that if there were major H&S concerns, these would be highlighted to the board within the Risk Register.

## **5. Chief Executive's Report**

The Chief Executive introduced his report and provided an update on the second irrigation project which would take place on the Buddon Course this winter with off-course works commencing mid-October and on-course by November.

The Chief Executive provided the board with an update regarding project Luna which is held within a confidential minute.

### Additional Agenda Items

#### Priorities

The Chief Executive highlighted a complaint regarding priority tee-times. A discussion took place and it was agreed that details of all priorities should be brought to the board of trustees for review. The Chairman proposed that one trustee from each club form a working group to undertake this review and feedback to the full board of trustees for further consideration. The Chief Executive agreed to co-ordinate a meeting date.

#### Correspondence

The Chief Executive shared a letter he had received from the Station Masters Golf Club regarding the ongoing public consultation and governance of CGLMC going forward. It was discussed that the future CGLMC will be quite different if approval of the project is granted by the Council, and their main objectives would be to manage the charitable funds and oversee the GARA (Golf Access Review Agreement). It was agreed that the Chief Executive would provide feedback by letter to the Station Masters.

## **6. Decision Papers**

### **6.1. Tournament Entry Fees 2025**

The Tournament Convener provided context around the proposal submitted to the board of trustees and explained that although a meeting of the Tournament sub-committee meeting didn't have a quorum, this decision paper had been circulated via email on the 27<sup>th</sup> August and the committee unanimously recommended this proposal be brought to the full board for approval.

The trustees approved;

- i) The Tournament Entry Fees for 2025 as set out in the papers provided

Proposed: L Gordon

Seconded: I Frier

### **6.2. Winter Course Closures 2025/26**

The Greens Convenor covered the Winter course closures as recommended by the Greens Sub-Committee.

The trustees approved;

- i) The winter course closure dates for 2025/26 as set out in the paper provided

Proposed: R Wardlaw

Seconded: P Goudie

### **6.3. Community Benefits Awards Summary 2024**

The Community Benefits Convenor explained that after a slow start to the applications being submitted, it had turned out to be the best year so far, with 35 applications totalling £222,000. He summarised the applications with the proposal of 21 being fully funded, 5 partially funded and 2 being rejected, this giving a full amount of £131,464 being granted.

The trustees approved;

- i) The Community Benefits awards as specified within the papers provided and the total of £131,464 for 2024

Proposed: C McNicoll

Seconded: L Gordon

### **6.4. Investment Sub-Committee Delegated Powers**

The Chairman provided an update to the board regarding the investment working group looking into possible wealth management companies to manage the proposed community fund going forward (that would be created should the sub-contracting of the golf business proposal be approved by Angus Council). As previously discussed, the working group consisting of 5 trustees had looked at 10 companies and would meet with a short list in due course. The Chairman requested approval of delegated powers as stated in the decision paper for the working group to initiate what is required and then bring this information back to the board once ready.

The trustees approved;

- i) The delegated powers to the investment working group/sub-committee as set out in the paper provided

Proposed: D Cheape

Seconded: K Daly

## **7. Companies House**

There were no matters.

## **8. Approval of the CGLMC Ltd Full Board Minutes of 24<sup>th</sup> June 2024**

### Amendment

A declaration of interest is to be added to the minutes for all the trustees who are members of the golf clubs which had been discussed.

Approved: C McNicoll

Seconded: D Cheape

### **8.1. Approval of CGLMC Ltd Confidential Minutes of 24<sup>th</sup> June 2024**

Approved: P Goudie

Seconded: D Cheape

## **9. Greens & Environment Business**

The Greens Convenor stated the Dr Bob Taylor's ecology report was outstanding and wished to acknowledge all the hard work of the Greenkeeping team making the course in fantastic condition for the Senior Open.

The conditions of some bunkers with lower sand levels in the centre was discussed. The Chief Executive stated that he would look at the bunkers and discuss with the Links Superintendent to see how this could be rectified.

### **9.1. Approval of the Greens & Environment Minutes of 22<sup>nd</sup> August 2024**

Approved: C Yule

Seconded: S Duncan

## **10. Finance Business**

### **10.1 Finance Director's Executive Report**

The Finance Director covered his report and commented on very strong results up on budget by 3.5%. He explained that the only areas of the business that hadn't exceeded budget was the Buddon & Burnside golf course income due to the refunds during the extremely wet weather earlier in the year.

The Chairman stated that congratulations must be passed onto the entire team for such great results.

He also shared the following points:

- Technical drawings of the Buddon Bridge demonstrating that the water course was not affected has been shared with Angus Council
- The upgrade of the simulator bays – tenders have been received from two organisations and we will be seeking to award this scope of works in the coming weeks
- Boreholes – in the stages of finalising and bringing online 2 new boreholes

### **10.2 Approval of the Finance Minutes of 26<sup>th</sup> August 2024**

Approved: A McColgan                      Seconded: C McNicoll

## **11. Tournament Business**

### **11.1. Approval of the Tournament Minutes of 27<sup>th</sup> August 2024**

Approved: S Duncan                      Seconded: E Kelly

## **12. Community Benefits Business**

The Convenor invited the trustees to attend the presentation evening which was being held on Monday 21<sup>st</sup> October.

### **12.1. Approval of the Community Benefits Minutes of 19<sup>th</sup> August 2024**

Approved: L Gordon                      Seconded: C McNicoll

There being no further business the meeting closed at 1915 hours.