

**Approved Minutes of the CGLMC Ltd Full Meeting Held in the Boardroom, Links House on Monday 18<sup>th</sup> March 2024**

**Present:** C Yule (Chairman), I Frier, D Cavellini, L Gordon, E Kelly, A McColgan, S Duncan, R Wardlaw, D Cheape, P Goudie, K Daly, A McArtney

**In Attendance:** M Wells (Chief Executive), A Simpson (Deputy Chief Executive)

The meeting began at 1730 hours.

**1. Apologies**

C McNicoll

**2. Any Additional Agenda Items**

The Chairman stated that he would cover an additional item on Governance at the end of the meeting.

**3. Declaration of Interest**

None.

**4. Chief Executive's Report**

The Chief Executive introduced his report highlighting several individual points, including providing further information to trustees regarding a flood mitigation meeting he had held with a senior lecturer in Environmental Science from Abertay University around nature based solutions that could provide additional biodiversity value while helping to mitigate flood events (including specifically the 3<sup>rd</sup> of the Burnside course). He reiterated that CGLMC and neighbouring partners along the route of the Barry Burn would need to collaborate for maximum benefit and that he was actively pursuing alignment. The Chief Executive stated that the executive would assemble current findings, flood studies and mapping that were available and report back to the board with next steps prior to commissioning any specific additional studies.

The Deputy Chief Executive explained to the board that the rock armour on the coastline at The Buddon Links had been damaged again last weekend after more tidal surges. Angus

11.

Council and Geddes (groundworks contractor) had been on site and more reinstatement works were being carried out.

He also added that work would be started imminently near to the 18<sup>th</sup> (Championship course) Hogan tee, where the wall had collapsed due to the high water. The wall would be replaced with gabion baskets in this area which provides a more resilient solution than hard walling while a broader strategy for the Barry Burn wall is developed. He added that H&S risk assessment will be carried out as this area is near to play. He also commented that the burn wall was a major piece of infrastructure which would likely require multiple millions of pounds to fix in the coming years, therefore, CGL needed to be open to sustainable long-term solutions.

The Deputy Chief Executive stated that the bridge at the mouth of burn was part of an insurance claim and marine engineers were reporting on the structural works that would be required (Unfortunately, since this meeting this Bridge and surrounding area has been subjected to further tidal surges, increasing the amount of damage), changing the scope of works required. This is being re-evaluated as a priority.

The Chief Executive provided an update on GDPR stating that resilience testing and GAP analysis had taken place. He confirmed that GDPR was included within the Risk Register which was provided to the board quarterly.

The strategic plan for an insurance provider was queried by a trustee and the Deputy Chief Executive confirmed Allianz and Aviva were being considered. He also explained that an additional refreshment outlet or Tuk Tuk would be discussed with the board in the coming weeks.

The Chairman thanked the executive for including the Season Ticket Holder information paper, which was very informative.

## **5. Decision Papers**

### **5.1 Budget 2024/25**

The Finance Convener provided context around the proposed budget for 2024/25. He stated that the Finance sub-committee had requested a separate paper on pay awards which was included within the board pack. A detailed discussion was had by the board, including focussing on statutory minimum wage increases and consequences of this across the organisation.

After discussion, the trustees agreed to approve the budget as set out in both papers provided.

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The trustees approved;

- i) The Budget as set out for 2024/25 as set out in the papers provided

Proposed: S Duncan

Seconded: E Kelly

## **6. Companies House**

The Deputy Chief Executive explained that the Statutory accounts were delayed slightly due to illness in the external audit team. A meeting with the board to cover the audit findings will be scheduled in due course.

## **7. Risk Register**

The Chief Executive covered the updated Risk Register. There were no questions.

## **8. Approval of the CGLMC Ltd Full Board Minutes of 8<sup>th</sup> January 2024**

Approved: K Daly

Seconded: L Gordon

### **8.1. Approval of CGLMC Ltd Confidential Minutes of 8<sup>th</sup> January 2024**

Approved: D Cheape

Seconded: L Gordon

## **9. Greens & Environment Business**

### **9.1. Approval of the Greens & Environment Minutes of 8<sup>th</sup> February 2024**

Approved: R Wardlaw

Seconded: E Kelly

### **9.2. Approval of Greens & Environment Confidential Minutes of 8<sup>th</sup> February 2024**

Approved: R Wardlaw

Seconded: P Goudie

## **10. Finance Business**

### **10.1 Finance Director's Executive Report**

No questions were asked.

## **10.2 MI Pack January YTD**

A trustee mentioned a point on the P&L and that any expenditure over £50,000 were to be listed on a separate sheet.

## **10.3 Approval of the Finance Minutes of 26<sup>th</sup> February 2024**

Approved: D Cheape

Seconded: E Kelly

## **11. Tournament Business**

The Tournament Convener brought to the trustees attention that a proposal had come forward to host a new competitive golf event for women which would be a 54 hole, WAGR ranking event. This would mean some additional priority tee times on The Carnoustie Buddon Links course over a weekend in 2025. The trustees supported the event in principle and asked for more detail around commercial impact, as additional times would be taken from visitor inventory. It was agreed to provide this to the board prior to final agreement.

### **11.1 Approval of the Tournament Minutes of 13<sup>th</sup> February 2024**

Approved: R Wardlaw

Seconded: A McArtney

## **12. Community Benefits Business**

The Community Benefits Convener explained that he planned to hold a meeting in April to detail and agree the format for this year's applications. He also brought to the board's attention that if ever there is a charitable donation to purchase assets and the organisation ceased, the assets would come back to CGLMC Community Benefits for re allocating.

## **13. Additional Agenda Item**

### **Governance**

Held within a confidential minute.

There being no further business the meeting closed at 1915 hours.